

MINUTES OF THE WATER AND SEWER COMMISSION
WEDNESDAY, JULY 8, 2015 – 3PM

Present: Chairman Walter Liff, Ex-officio Selectman Dave McGuckin, Supr. Of Public Works Steve Tabbutt, Secretary Pamela Cullen

Members present: John Ireland, Walter Glidden

Alternate members present: Reg Whitehouse

Members absent: Normand Houle

Alternate members absent: Chet Fessenden

Guests: Todd Baker, Fred Pulitzer

1. Chairman Liff read the checks to the Commission. Accountant Deb Knowles informed the Commission that she has started a new software called AccuFund, and the check appearance will be different. Knowles explained the process of fund transfers and wanted permission from the Commission to implement this method rather than writing checks as previously required by the old software. She will provide statements each month for the Commission and they can approve the transfers. Chairman Liff asked for a motion to approve change in transfers. John Ireland made a motion to approve the new computer system monthly transfer reports. Walter Glidden seconded the motion. Motion carried.

New business:

a. Todd Baker, 23 Main Street, came to speak to the Commission about the private sewer line that was developed when John Udaloy created his subdivision in the 90's which consisted for four houses at that time. The new house under construction that is being built by Phil Llewellyn at 12 Main Street is seeking permission to part of the homeowners association. Other members of the association are the heirs to Barbara Muir's house, the property where the old red raised cape sat, and Mallot/Bisset house along with the Udaloy's subdivision four homes. There are a total of seven properties in the association and Mr. Llewellyn is asking to be part of the sewer system too. Llewellyn was under the impression that the sewer system was owned by the town but that Baker explained that this is a privately owned and maintained system. Baker stated that the association wishes to donate this system to the town.

Chairman Liff recalled the history of the Udaloy subdivision, adding that with each new added property in the subdivision, the owners would have to pay their proportionate share for hooking into the private sewer system. Liff then went on to explain about other similar private sewer line situations throughout the town. Selectman McGuckin said that there are other private systems throughout the town that they would ask to have the town take over their system too. McGuckin said there are two issues; first to get the new home owner hooked up into the sewer system, second deal with the request for the town to take over their private sewer system.

Chairman Liff asked for member's comments. There was a consensus agreement with the Commission to have the Llewellyns go back to the homeowners association for permission to tie into their sewer system, then to come back to the town to complete the original permit application.

2. Old business:

a. Meter cost for municipal safety building – Steve Tabbutt reported that the cost for the water meter for the Municipal Safety Building would be \$609.40. This cost does not include the

installation of the meter. The school will also need this same size meter for their new construction.

b. Pump station – Steve Tabbutt reported that he had not received a call back regarding the pump station costs. McGuckin ask that he call again for a quote. John Ireland suggested calling the town of Eliot as they are looking into replacing their pump stations.

c. Tiered rate – John Ireland said that he is waiting for information from Accountant Deb Knowles. He said that he also needed to talk to Selectman Buxton regarding a reasonable deprecation amount for the piping of the system. Selectman McGuckin updated the meeting with Selectman Buxton and Normand Houle but that no decision was made and not to do anything at this time.

John Ireland said that he will send copies of his programs to the members.

d. Common house – Selectman McGuckin told the commission that the fire department sometimes does their training at the Common and use the hydrants there as part of their training. McGuckin said that the pipes are in bad shape and after the training the water comes out murky and brown and takes a few days to clear up. Chief White said it affects water at his house and would like some notification when the fire department plans on using the hydrants for training.

e. Chairman Liff asked for any other business to come before the commission. The Commission discussed not having an August meeting but if business presented itself which deemed of importance then a meeting could called. A motion was made and seconded not to have an August meeting and motion carried.

Chairman Liff asked for a motion to adjourn. Walter Glidden made a motion to adjourn the meeting. Selectman McGuckin seconded the motion. Motion carried. The meeting adjourned at 4:45pm.